



Board Development Seminar

Outline Programme for BID Board Development Seminar

PURPOSE

This day is designed to give trustees and senior staff time away from the pressure of Board meetings to clarify and develop their understanding of:

- The governance role of the Board
- The Trustee's individual role, responsibilities and legal duties
- The relationships between the Board and the senior staff team, and in particular the Chief Executive, and how to manage them effectively
- The main legal changes in the Charities Act 2006.

The day will give the opportunity to get to know each other better and so contribute to enhancing teamwork within the Board and between the Board, the Chief Executive and the senior managers. The day will draw out an agenda of actions, which will enable the Board and Trustees to become even more effective.

OUTLINE PROGRAMME

9.30 Arrivals

9.45 Introductions

The culture and values of BID (in brief)

The five part role of a strategic governing Board

11.15 *Coffee*

11.35 The role and responsibilities of trustees

Legal aspects and potential liabilities

Codes of conduct

1.00 *Lunch*

1.45 The distinction between governance and management
Making the partnership between trustees and managers work even better

3.00 *Tea*

3.45 Next steps
Review of the day

4.30 *Close*

STYLE

The day will be informal but insensitive. Handouts will be provided on the topics covered.

The style of the day will be active and participative, building on what Board members already know and focusing on how to be more effective.